



Flexible Power Participant Availability Declaration Guide

March 2018

Introduction

For the trial an online availability declaration has been developed. Participants are expected to log in weekly and select the time slots which they can participate in as well as declaring the amount of Flexible Power that they wish to allocate in one of the three services Secure, Dynamic & Restore.

Please note that the current version has been optimised for google chrome browser.

All images are examples and not representative of zones.

<https://flexiblepowerwpd.co.uk/>

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Login Overview

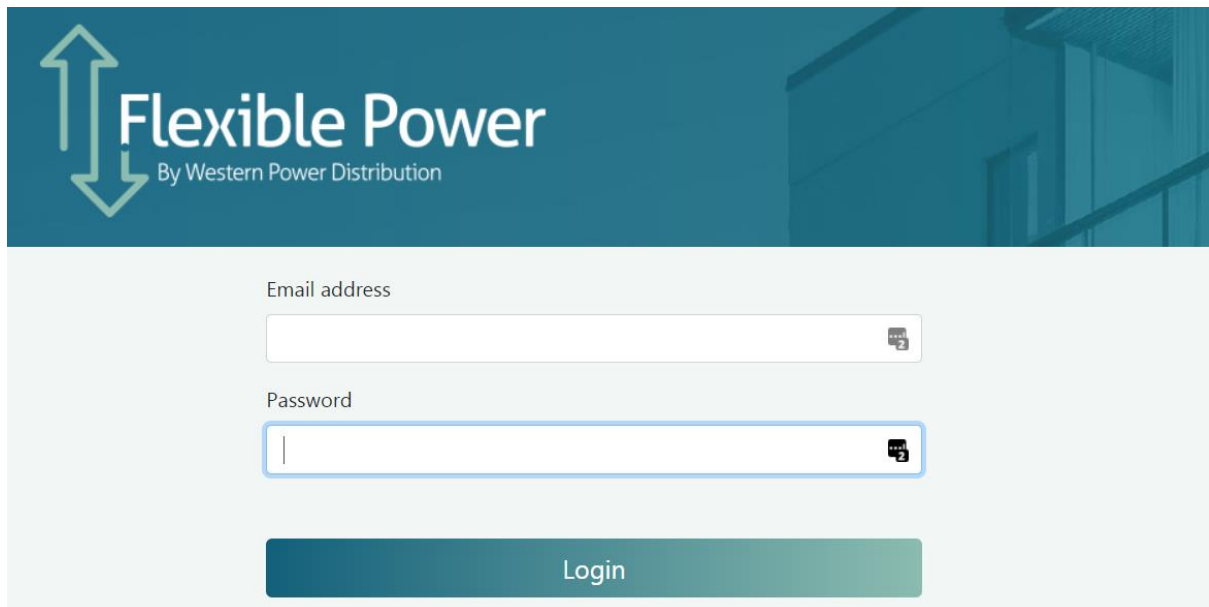
To the Participant

Please log in at <https://flexiblepowerwpd.co.uk/>

First time login please provide users name(s) and email(s) and sites.

The participant will then go to the 'log-in' page and click the 'Lost Password' link. This then goes to a 'request password reset' They enter their registered email address and a password reset link is emailed directly to them.

Enter login detail.



The screenshot shows the login interface for Flexible Power. At the top left is the logo with the text 'Flexible Power By Western Power Distribution'. Below the logo are two input fields: 'Email address' and 'Password'. Each field has a small icon on the right side. Below the password field is a dark teal 'Login' button.

The first page after you log in will be the below

Declaration

Select a subzone ▼

+ Add Site

Baseline

kW

The company baseline will automatically be calculated from information submitted.

Declaration

Select a subzone ▼

+ Add Site

Baseline

kW

Please select a subzone

Please select the subzone that you are participating in.
(Only subzones that you have signed up for will be in your drop-down box.)

Select a subzone ▼

- Banbury
- Bletchley
- Brackley
- Bradwell Abbey
- Coventry Interconnector
- Daventry
- Harbury
- Rugby
- Stoney Stratford
- Warwick 11kV
- Warwick 33kV
- Whitley

t a subzone

Baseline methodology that is auto populated from the information submitted – please see link below of how this is calculated.

<http://www.flexiblepower.co.uk/FlexiblePower/media/Documents/Baselinimg.pdf>

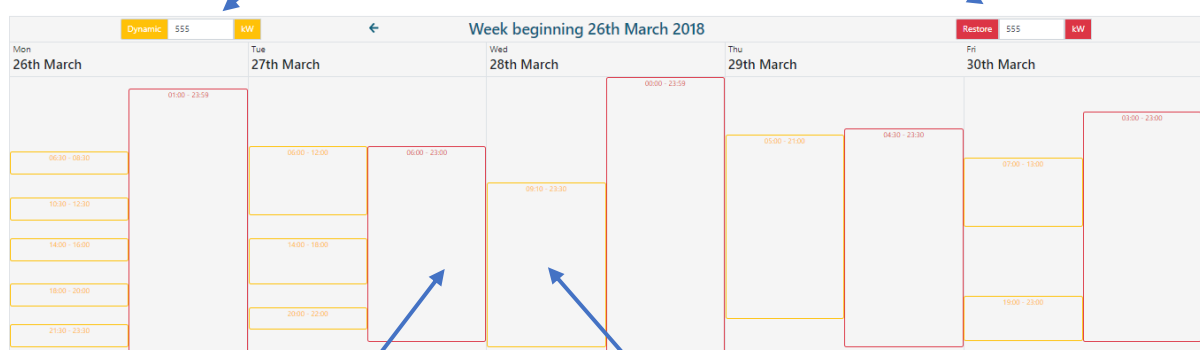
For the Participant

Select the KW for zone for each service – please select the flexibility you have for the week ahead.

Availability Declaration

Barbury

This week can only be edited until midnight of 21st March 2018.



Dynamic 555 kW

Week beginning 26th March 2018

Restore 555 kW

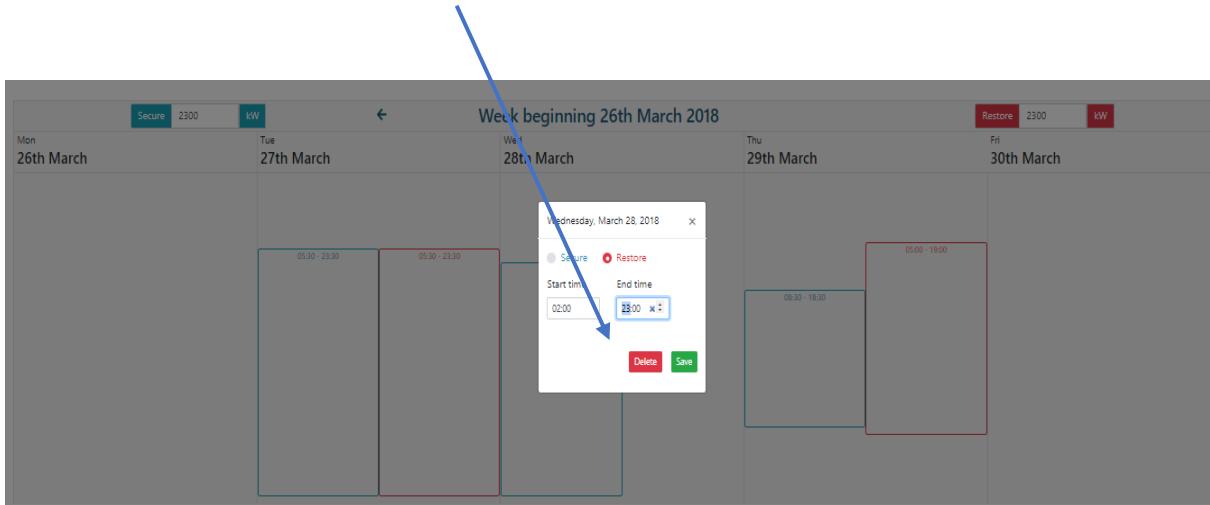
| Mon 26th March | Tue 27th March | Wed 28th March | Thu 29th March | Fri 30th March |
|----------------|----------------|----------------|----------------|----------------|
| 01:00 - 23:59 | 06:00 - 12:00 | 06:00 - 23:00 | 05:00 - 21:00 | 03:00 - 23:00 |
| 06:30 - 09:30 | 14:00 - 18:00 | 08:10 - 23:30 | 04:30 - 23:30 | 07:00 - 13:00 |
| 10:30 - 12:30 | 20:00 - 22:00 | | | 19:00 - 23:00 |
| 14:00 - 16:00 | | | | |
| 18:00 - 20:00 | | | | |
| 21:30 - 23:00 | | | | |

Select time slots and the service that you want to participate in.

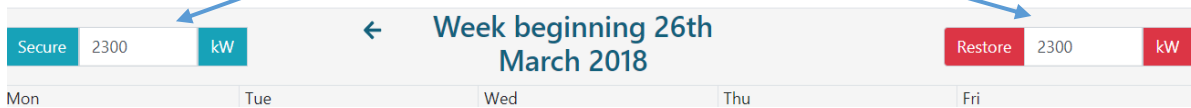
Note you have to select time slots for each service.

Time slots

Declare times i.e. 08:00 for a minimum of 30 minute slots.



Check you have the right flexibility in all services that you can participate in.



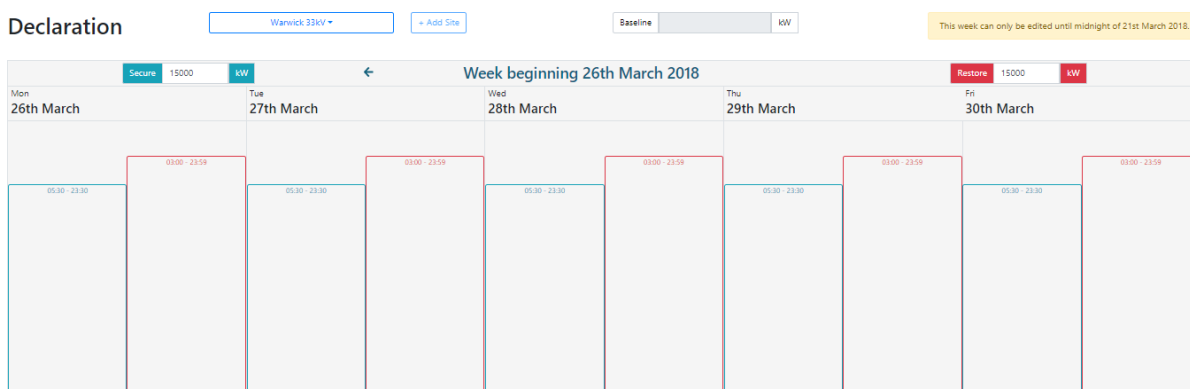
Declaration

Check list before final declaration

- Selected all relevant Sub Zone(s)
- Selected the Flexible Power for each Sub Zone(s)
- Selected the service for each Sub Zone(s)
- Selected the relevant time slots on each Sub Zone(s)

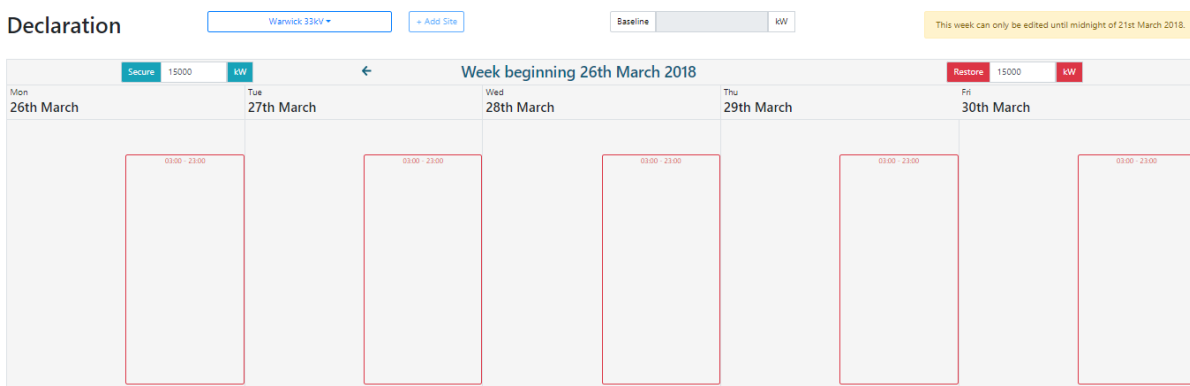
Once the above has been completed you should have a calendar with two services filled out (below example only)

If you are successful with your declaration by the submission deadline on a Wednesday evening @ 23:59 then you will see no change in your calendar.



If you have been unsuccessful with your declaration the time slots and services that you have declared will be removed for that week. (please see below)

Note your timeslots and services will be replicated in the following week, however you should check back every week to make amendments if needed.





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Once you have inputted all the information for the week ahead this will automatically be submitted once the declaration window shuts.

If you have any questions please do not hesitate to get in contact with the Flexible Power team on wpdflexiblePower@westernpower.co.uk



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FAQ

Q: How should participants contact us with problems?

Please contact WPD Flexible Power with any questions or issues: wpdflexiblepower@westernpower.co.uk